

This form may be photocopied.

The Workplace Safety Series Order Form



PLEASE PRINT CLEARLY

Effective May 1, 2009. Tuition pricing subject to change.

Instructions

1. Fill out application below with company and payment information.
2. Fill out Excel spreadsheet provided (called "WorkplaceSafetySeries_BulkEnroll.xls") with courses you are ordering and student information.
3. Total the number of courses.
4. Refer to the Package Pricing (right).
5. Apply the correct pricing based on package level attained.
6. Total order amount.
7. Forward the completed and signed application to customercare@jonesncti.com or fax to 303.797.9394.

Package Pricing

PACKAGE ONE Purchase 1-7 courses
 Cost of **\$60** per course
30 days to complete all courses purchased.

PACKAGE TWO Purchase 8-15 courses
 Cost of **\$55** per course
60 days to complete all courses purchased.

PACKAGE THREE Purchase 16+ courses
 Cost of **\$50** per course
90 days to complete all courses purchased.

Section 1: Company Information

ALL FIELDS REQUIRED

Course and reports will be sent to: System/Business Name _____
 Company Training Coordinator Name _____ Title _____
(Cannot be the same as student)
 Street Address for FedEx _____ Email _____
 City _____ State _____ ZIP _____ Country _____
 Phone _____ Ext. _____ Fax _____

Section 2: Program and Course Information

Fill out Excel spreadsheet provided (called "WorkplaceSafetySeries_BulkEnroll.xls") with courses you are ordering and student information.

SAFETY

Back Safety
 Defensive Driving
 Electrical Safety
 Fall Protection Program
 Fire Prevention and Control
 First Aid and CPR Principles and Procedures
 Forklift Safety Program
 Hand and Finger Safety
 Hand and Power Tool Safety
 Ladder and Scaffolding Safety
 Ladder Safety for Cable Installers
 Office Safety
 Trenching and Excavation Safety
 Winter Driving Safety
 Working in Extreme Temperatures

ENVIRONMENT

Asbestos Awareness
 Compressed Gas Safety
 Confined Space Entry
 Ergonomics
 Ergonomics for Supervisors
 Hazard Communication
 Hearing Conservation
 Lockout/Tagout
 Lockout/Tagout (Awareness Level)
 Material Handling & Storage
 Material Safety Data Sheets (MSDS) Training
 Personal Protective Equipment
 Respiratory Protection
 Slips, Trips, and Falls
 Spill Prevention and Control

HR

Drug-free Workplace Orientation
 Emergency and Disaster Preparedness
 Emergency Plan and Evacuation Procedures
 Operating Effective Safety Committees
 OSHA Investigations & Inspections
 Preventing Discrimination in the Workplace
 Sexual Harassment Prevention (All Employees)
 Sexual Harassment (Awareness Level)
 Sexual Harassment Prevention for CA Supervisors Part 1
 Sexual Harassment Prevention for CA Supervisors Part 2
 Stress Management
 Working Safely: Job Safety Analysis (General)
 Working Safely: Job Safety Analysis for Supervisors
 Workplace Diversity
 Workplace Violence

Section 3: Payment Information

Check: Amount of Enclosed Check \$ _____

Credit Card: Credit Card Type MC VISA AMEX

Credit Card Number _____ Expiration Date _____ Amount to Charge _____

Name as it Appears on Card _____ Cardholder Signature _____

For Jones/NCTI Use

System I.D. _____ Check Number _____ Amount _____ Date _____